



Standard Margins: Space on the top, bottom and side edges of plate: $1^{1/2} \times Cap$ Height

Interline Spacing: The amount of space between lines of copy.

- A. Standard is ¹/₂ of the letter size (height of the straight capital letters)
- **B.** If different letter sizes are combined, the standard interline is ¹/₂ of the height of the largest letter size.
- **C.** Interline space is measured from the baseline of one line of copy to the top of the next line.

Centre Justified Copy: Longest line of copy is centred horizontally and all other lines on the plate left justified with this line.

Braille: Braille is postioned directly below last line of text, aligned according to copy placement. When text and braille are used, only text is used for positioning if space allows.

