

Paperwork got you down? Does it seem every time you order personalized nameplates you **waste most of your time** trying to keep the paperwork straight? Orders, packing slips, invoices, cheques ... all seem to land on your desk at the same time. There must be an easier way?

There is! It's called the **"Nameplate Release Program"**. It's Toronto Stamp's way of **eliminating all those small dollar orders and invoices** when you need personalized nameplates. Here's how it works.

On receipt of a FAX Release Form* with the personalizing information, Toronto Stamp will ship at **no charge** the personalized nameplate(s) **within 24 hours**.

*Supplied with initial order of Personalized Nameplates. **NOTE: Toll-free WATS facsimile available**

Nameplates held for future personalizing + \$ 1.90 each

example: You order 50 Laminated Nameplates (8"x2", one line personalized name, logo imprinted), 30 of which are to be personalized now, 20 to be held for future personalizing. Your cost would be:

50 Laminated Nameplates	@ \$15.60 each	Less 20%	=	\$624.00
20 Releases	@ 1.90 each	Net	=	38.00
TOTAL			=	\$662.00

*Average Cost
per Nameplate*
\$13.24 each

In the example above you **pay** for all 50 nameplates and personalized names **up-front**. Then you add \$1.90 each for those nameplates NOT personalized with the initial order (20 from our example).

When you need more nameplates ... even just one, all you do is fax us the new name(s) **TOLL-FREE**, using the **Fax Release Form** supplied with your initial order. Toronto Stamp will personalize the nameplate(s) and ship them, **no charge**, directly to you ... **within 24 hours!** It's that simple! No paperwork for you, no delays, no wasted time.

Look at the difference in the number of steps taken to order the same 5 nameplates

The Old Way

1. You issue a Purchase Order listing the 5 names to be personalized.
2. The Personalized Nameplates are received at your location.
3. The accompanying Packing Slip is forwarded to you.
4. The Invoice is received and forwarded to you.
5. You match up the Invoice and Packing Slip with your Purchase Order.
6. You approve the Invoice and enter in your Accounts Payable system.
7. You issue a cheque for the 5 personalized nameplates.
8. You post the expense to your General Ledger System.
9. And then ... get ready to do it all over again !

The Benefits of Toronto Stamp's Release Program

- ✓ **Guaranteed Unit Price** ... for 1, 2 or 5 years - it all depends on the quantity you order and the number of nameplates you use per year.
- ✓ **Zero-Cost Ordering** simply FAX your names TOLL-FREE ... no shipping charges, no invoices to approve, no cheques to issue.
- ✓ **24 hour Service** FAX your names today, your personalized nameplates are shipped to you within 24 hours.

The Release Way

1. You fax TOLL-FREE the Release Form, listing the 5 names to be personalized.
2. The nameplates are personalized and shipped to your location within 24 hours.

Toronto Stamp Fax Release Form		Let us show you how fast and easy this FAX Release Form gets directly to our plant. Please print clearly using a black pen and use the back of a business card.	
United Way of Greater Toronto 26 Wellington St. E., 11th Floor Toronto, ON M5E 1W9 416-777-2001 416-777-0962		INSTRUCTIONS 1. Attach to an envelope (not the Release Form). 2. One nameplate order only. Use the Release Form for multiple orders. 3. One personalized nameplate only. No more than one nameplate per form. 4. Use the enclosed Release Form to the order of the back of the form. 5. Request credit for any unused nameplates. 6. Toronto Stamp is not responsible for any loss of nameplates or any other loss. 7. Contact Toronto Stamp at any time for a complete directory of program details.	
Product: Laminated Nameplates Dimensions: 9" x 1.5" Description: Black logo and copy on Glass Silver Note: Laser Oxidation	Account No: UN7200 Release No: 1529-03 Release Date: 03/18/04 Re-Order Date: 07/31/10 Sales Rep: Alice Ward	Name: ROBERT JENKINS Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-Mail: _____ Title: _____	
68888 PLEASE PRINT IN CAPITAL LETTERS USING A BLACK PEN 68888			
Remember to check the Packing Slip on your shipping shipment to see the balance remaining in your Release Program.			
Release FAX Number 416-368-2478		Toronto Stamp Inc. 120 Midwest Road Toronto, Ontario M1P 3B2 Phone: (416) 368-7022 eMail: sales@torstamp.com Web: www.torstamp.com	